

**MARTIN COUNTY, FLORIDA
INTER-OFFICE MEMORANDUM**

www.martin.fl.us

2401 SE Monterey Road, Stuart, Florida 34996

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TO: Jessica Buskirk
Enterprise Fund Accounting Professional

DATE: February 11, 2019

FROM: Pamela Green
Administrative Specialist II

SUBJECT: School Board Collection Fee Transfer- January 2019

Please transfer \$4,481.43 (3% Administrative Fee) from account number 6101-20804 and place in account number 1111-0000-34190-000.