



MARTIN COUNTY
BOARD OF COUNTY COMMISSIONERS
2401 S.E. MONTEREY ROAD • STUART, FL 34996

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January 4, 2019

Doug Fitzwater, RLA
Lucido & Associates
701 East Ocean Blvd
Stuart, FL 34994

via Electronic Mail

Project No.: S257-001 / Record No.: D009201700280
Project Name: StudioWorks Major Final Site Plan
Deadline: February 16, 2019
Re: Project Post Approval Requirements

Dear Mr. Fitzwater:

Enclosed is the list of post-approval requirements for the above project. The post-approval documents list was included in Section U of the Staff Report. The items required for post-approval must be submitted as one (1) complete original packet accompanied by the required copies. Please arrange the items in the packet in the same order as the list. Please also provide a disk containing .pdf copies of all documents.

You have 60 days to submit the documents and fees. After all required documents, plans, and fees are received and approved, you will be sent a post-approval completion letter.

You may check the post-approval status on-line at the Accela Citizen Access system, located at <https://aca3.accela.com/MARTINCO/Default.aspx>. The best way to search is by using the Record Number noted above. If you need assistance, please contact me.

Sincerely,

Peter Walden, Principal Planner
Project Coordinator

PW/mh
Enclosure

Copy: Edward O'Sullivan, Nautilus Associates, LLC (*via US Mail*)

PROJECT POST-APPROVAL REQUIREMENTS LIST

Project No.: S257-001 Record No.: D009201700280

Project Name: STUDIOWORKS MAJOR FINAL SITE PLAN

Item #1:

Post Approval Requirements List: After approval the applicant will receive a letter and a Post Approval Requirements List that identifies the documents and fees required. The applicant will return the Post Approval Requirements List along with the required documents in a packet with the documents arranged in the order shown on the list, accompanied by the required copies. Please also provide a disk containing .pdf copies of all documents.

Item #2:

Post Approval Fees: The applicant is required to pay all remaining fees when submitting the post approval packet. If an extension is granted, the fees must be paid within 60 days from the date of the development order. Checks should be made payable to Martin County Board of County Commissioners. – **Advertising Fees \$254.35; Inspection Fees \$4,000.00**

Item #3:

Post Approval Impact Fees: Impact Fees must be paid at the time of Building Permit issuance. Please note that, if the impact fee amounts were to change prior to your Building Permit(s) being issued, the new amounts will apply.

Item #4:

Recording Costs: The applicant is responsible for all recording costs. Once the staff review has been completed and the post submittal has been found to be in compliance, the Growth Management Department will calculate the recording costs and contact the applicant with the payment amount required. Checks should be made payable to the Martin County Clerk of Court. – **To be determined**

Item #5:

One (1) copy of the recorded warranty deed if a property title transfer has occurred since the site plan approval. If there has not been a property title transfer since the approval, provide a letter stating that no title transfer has occurred.

Item #6:

Original and one (1) copy of the executed Unity of Title in standard County format.

Item #7:

Ten (10) 24" x 36" copies of the approved construction plans signed and sealed by the Engineer of Record licensed in the State of Florida. Fold to 8" x 12".

Item #8:

Ten (10) copies 24" x 36" of the approved final site plan (fold to 8" x 12") and one (1) reduced copy 8 1/2" x 11".

Item #9:

Original approved final site plan on Mylar or other plastic, stable material.

Item #10:

Ten (10) 24" x 36" copies of the approved landscape plan signed and sealed by a landscape architect licensed in the State of Florida. Fold to 8" x 12".

Item #11:

One (1) digital copy of site plan in AutoCAD 2010 – 2017 drawing format (.dwg). The digital version of the approved final site plan must match the hardcopy version as submitted.

Item #12:

Original of the construction schedule.

Item #13:

Two (2) originals of the Cost Estimate, on the County format which is available on the Martin County website, signed and sealed by the Engineer of Record licensed in the State of Florida.

Item #14:

Original of the Engineer's Design Certification, on the County format which is available on the Martin County website, signed and sealed by the Engineer of Record licensed in the State of Florida.

Item #15:

One (1) copy of the executed and signed Water and Wastewater Service Agreement with South Martin Regional Utility and one (1) copy of the payment receipt for Capital Facility Charge (CFC) and engineering and recording fees.