



MARTIN COUNTY
BOARD OF COUNTY COMMISSIONERS
2401 S.E. MONTEREY ROAD • STUART, FL 34996

December 6, 2018

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Commissioner, District 5

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County Administrator

SARAH W. WOODS
County Attorney

Bradley J. Currie, AICP
Engineering Design & Construction, Inc.
10250 SW Village Parkway, Ste. 201
Port St. Lucie, FL 34987

via Electronic Mail

Project No.: S216-011 / Record No. DEV2018050003
Project Name: Manatee Isles (fka the Sanctuary at Manatee Bay) Plat
Deadline: January 19, 2018
Re: Project Post Approval Requirements

Dear Mr. Currie:

Enclosed is the list of post approval requirements for the above project. The post approval documents list was included in Section U of the Staff Report. The items required for post approval must be submitted as one (1) complete original packet accompanied by the required copies. Please arrange the items in the packet in the same order as the list. Please also provide a disk containing .pdf copies of all documents.

You have 60 days to submit the documents and fees. After all required documents, plans, and fees are received and approved, you will be sent a post approval completion letter.

You may check the post-approval status on-line at the Accela Citizen Access system, located at <https://aca3.accela.com/MARTINCO/Default.aspx>. The best way to search is by using the Record Number noted above. If you need assistance, please contact me.

Sincerely,

Peter Walden, Principal Planner
Project Coordinator

PW/mh
Enclosure

Copy: Gary Brown (gary@cjmcommunities.com)

TELEPHONE
772-288-5400

WEB ADDRESS
<http://www.martin.fl.us>

PROJECT POST-APPROVAL REQUIREMENTS LIST

Project No.: S216-011

Record No.: DEV2018050003

Project Name: MANATEE ISLES (FKA THE SANCTUARY
AT MANATEE BAY) PLAT

Item #1:

Post Approval Requirements List: After approval the applicant will receive a letter and a Post Approval Requirements List that identifies the documents and fees required. The applicant will return the Post Approval Requirements List along with the required documents in a packet, accompanied by the required copies. Please also provide a disk containing .pdf copies of all documents.

Item #2:

Recording Costs: The applicant is responsible for all recording costs. Once the staff review has been completed and the post submittal has been found to be in compliance, the Growth Management Department will calculate the recording costs and contact the applicant with the payment amount required. Checks should be made payable to the Martin County Clerk of Court. – **To be determined**

Item #3:

Three (3) copies 24" x 36" of the approved plat. Fold to 8" x 12".

Item #4:

One (1) copy 24" x 36" of the approved final site plan. Fold to 8" x 12".

Item #5:

One (1) copy of Tax Collector's paid property tax receipt.

Item #6:

Original executed Declarations of Covenants and Restrictions for the homeowner's association.

Item #7:

Original executed plat on Mylar or other plastic, stable material. All names, signatures, stamps, and related data must be inscribed in 'India' ink or similar indelible ink to assure permanent legibility.

Item #8:

One (1) digital file copy of the plat in AutoCAD 2010 – 2017 drawing format (.dwg). The digital version of the plat must match the hardcopy version as submitted.

Item #9:

One (1) copy of the approved cost estimate and, if changed, a revised Cost Estimate with an explanation of its change signed and sealed by the Engineer of Record licensed in the State of Florida.

Item #10:

Original and one (1) copy of the executed Contract for Construction of Required Improvements including the current cost estimate labeled Exhibit A and corresponding surety labeled as Exhibit B.