1. CALL TO ORDER

The meeting was called to order at 4:00 pm.

2. CONSENT AGENDA

A. Approval of Minutes: September 19, 2012
   * Joanie moved to approve minutes of the September June 18, 2012 meeting as written.
   ** Dorothy seconded and the motion carried unanimously.

3. PUBLIC COMMENTS

Molly McGuire is a school teacher, and special needs mother of 3, 4 and 5 year old children. She feels that the library is the great equalizer. Because she is a victim of ID theft, she was forced off the grid. She uses the library computers constantly.

Miss McGuire lives in Hobe Sound but has joined the Palm Beach Library because she is busy on some of the nights that the library is not open. She requested, as an advocate for students of the county:
   • To consider reevaluating the hours the library is open and to allow people access to more evenings and Sundays.
   • Alter hours to open later in the morning and stay open later in the evening. Working parents get home later in the evening and the library is closed when they need it.
   • Close all the libraries on another day and open on Sundays.

She was thankful that Diane Briel, Library Assistant at the Hobe Sound Library, helped her identify her id theft.

Miss McGuire has corresponded with Brett via e-mail, and stated that he mentioned that he had also been thinking through the possibilities of opening a library on Sunday. She also sent a letter to Commissioner Heard on the subject.
4. REPORTS

**Library Foundation – Suzanne Horstman**
Noreen Fisher attended on behalf of the Foundation. She comes from Scarsdale, NY where she served as Mayor.
She reported that:
- The Library Foundation has started to form committees for fundraising.
- The Gala in Harbour Ridge will be March 9, 2013. Tickets are $350 per person. The theme will be “Manhattan After Dark”, with a Broadway theme.
- Annual meeting will be November 8, 2012.
- Noreen will be the next secretary for the Foundation Board. There are three new members coming on board.

5. UNFINISHED BUSINESS

**A. New FY 2013 Annual Work Plan – Susan Littauer**
Susan presented the 2013 work plan objectives to the members:
- Volunteer 10 hours per year
- Contribute an article of interest, or speak at another organization as advocate for the library. Jack suggested to use Brett’s report as a basis.
- Advocate for the library locally at the BCC meeting, and at State Level.
- Trustees will research and report on issues about the library.

* Joanie moved to accept Annual Plan
** Dorothy seconded and was unanimously approved.

The vacant board member position was advertised and the applicants will be presented to Board of County Commissioners on 12/4/2012 for appointment of new member.

Next Library Board of Trustees meeting is scheduled for 11/23/12, the day before Thanksgiving. The Trustees suggested rescheduling this meeting to November 28th. The change will be posted in a Public Records notice.

* Joanie moved to move November 23rd meeting to November 28.
** Dorothy seconded and the motion was unanimously approved.

6. NEW BUSINESS

**A. Election of New Officers**
* Susan moved to name Dorothy as new President of the Library Board of Trustees.
** Joanie seconded

Jack will remain as Vice President.
* Joanie moved to have Jack remain as Vice President.
** Susan seconded and unanimously approved.

7. DIRECTOR’S REPORT – Brett Lear – E-mailed to Trustees (See attached)

- The Long Range Services Plan was approved by the Board of County Commissioners on 9/25/12 and sent to the State Library.
- The two, full-time Library Specialist positions were approved by BCC in the budget, which will be funded by reducing funds from the temporary staff salaries line item.
- The Board of County Commissioners approved the Library Foundation donation of $65,000 to adopt its literacy program, hire Donna Musso, Adult Literacy Instructor, as county employee, and funds for materials to support the program.
- $52,500 will be donated to hire a Humanities Librarian and materials for that program.
The Library had its Staff Day on 10/5/12 at the Cummings Library. Brett presented the Long Range Services Plan, and the 2013 Library Budget to staff, during the morning session. Different workshops were presented in the afternoon for different subjects.

We participated in CARES on 9/27/12. Staff gave citizens a tour of the library and behind the scenes places.

We are partnering with OASIS, a national organization that creates computer curriculum and helps recruit volunteers. This program will allow us to teach public computer classes in our libraries.

Tony Florio was hired as the new Peter & Julie Cummings Library Manager.

8. TRUSTEES COMMENTS

Joanie mentioned that a person she knows attended the iPad workshop and had nothing but accolades for the classes and the training staff.

Jack asked about the effects on e-books on circulation. Brett reported that it was not too much of an impact. The Library has around 3,000 electronic items, and is working on building the e-collection with our existing Collections budget. Some of the major publishers are not currently working with libraries. E-books are extremely popular with some of our cardholders.

Brett reported that Overdrive is an e-book platform. With OverDrive, we would lose the e-books that we have purchased if we were to end our contract with OverDrive. The Library continually explores the pricing and licensing models of other e-book vendors for libraries.

Jack reported that he wrote a letter on behalf of the Trustees to the Friends of the Library System, congratulating them on their unification.

Dorothy thanked Susan for her services as Chairperson during the past year. Everyone joined.

9. ADJOURN

There was no further business, and the meeting was adjourned at 4:50 pm.

** Jack moved to adjourn the meeting.
** Dorothy seconded and the motion carried unanimously.

Next meeting will be on November 28, 4:00 pm at the Blake Library, Trustees Room.

Recorded and Prepared by:

__________________________________  Date

Flory Anzueto, Executive Aide

__________________________________  Date

Susan Littauer, Chair